

How Can I Apply For A License?

Any person applying for a license must:

- Be at least 18 years of age;
- Be a United States citizen or a permanent legal resident of the United States or have been granted authority to work by the U.S. Citizenship and Immigration Service;
- Have no disqualifying criminal history;
- Have no disqualifying history of mental illness or alcohol or controlled substance abuse; and
- Provide a complete application signed in the presence of a notary public, one passport-type color photograph, a full set of fingerprints, appropriate fees and documentation of training.

Visit [FDACS.gov](https://www.fdacs.gov) to download or request forms or application instructions.

Training and Experience Requirements

- An applicant for a Class "C" license must submit an affidavit/statement of qualifying experience or training and must pass an examination covering the provisions of Chapter 493, F. S. The examination is not required, however, for applicants who possess a current Class "CC" license or applicants who have held such license, in good standing, within the preceding 12-month period.
- An applicant for a Class "CC" license must complete a 40-hour course in general investigative techniques and Chapter 493, F. S.
- An applicant for a Class "G" Statewide Firearm license must submit a Certificate of Firearms proficiency as proof of successful completion of 28 hours of range and classroom training administered by a licensed Class "K" Firearms Instructor.
- Agency managers must have a minimum of two years of full-time, verifiable related experience.
- Honorably discharged veterans may use relevant military training or experience that is substantially similar to the training or education required for licensure. Submission of official military records is required (see Rule 5N-1.119, F.A.C.)

What Is the Term of My License?

Class "A", "AA", "AB", and "K" licenses are valid for a term of three years. Class "C", "CC", "G", "M", and "MA" licenses are valid for a term of two years.

How Can I Renew My License?

The division will mail a renewal notice to the address on file at least 90 days prior to the license expiration date. Renewal notices and supporting documentation can be returned to the division by mail. Renewal services for many license types are available at the division's regional offices (not available for a Class "G" license). While online payment options are also available, submission of documents via mail or at a regional office is still required.

Contact us to locate a regional office, obtain forms, submit an address change, search for a licensee, review current fee schedules, learn about fee waivers and use of substantially similar military training and experience for honorably discharged veterans, file a complaint or report unlicensed activity.



[FDACS.gov/Business-Services/Private-Investigation-Licenses](https://www.fdacs.gov/Business-Services/Private-Investigation-Licenses)

(850) 245-5691

FDACS-P-01721
12/17